

FC Dulles Board of Director Meeting Minutes
January 21, 2019

Call to order: 7:00 PM

Presiding Officer: Darryl Forrest

Present: Teague, Benji (by phone), Dara

1. Appeal from Connolly family to cancel remaining tuition and release fee due to extenuating circumstances for their players.
 - a. Coach Marcelo provided background as coach and Technical Director for a player dispute in the team that led to the Connolly's seeking a release from the club and cancellation of their financial obligations.
 - b. Because the club didn't send the release info to VYSA within three business days (according to VYSA's Travel Player Financial Policy), the player was released based on a technicality from the club. It was noted that standard procedure for the club herein will be to immediately forward the request for release (along with a copy of the club's financial commitment policy) to the VYSA Registrar to object to the release should the player have an outstanding balance (tuition, release fee or both). It was also noted that the club has two business day to notify VYSA when the player- who is seeking a mid-season release- has met their financial obligation.
 - c. At this time, since no financial policy for non-travel players exists the board will not pursue the outstanding tuition balance for the youngest Connolly player.
 - d. Also noted, the club will develop a solution to prevent the club from being exposed financially when non-travel players- who have made a year long commitment to a program- leave the club prior to the completion of the seasonal year. Possible solutions are a financial commitment policy similar to the travel player policy or reworking installment payment plans not to extend past the end of the Fall season.
 - e. Motion to approve request to cancel remaining tuition and release fee for oldest Connolly player: Seconded; Vote: defeated 2-1
2. 2019 budget
 - a. Questions were raised and answered regarding expense and revenue line items
 - b. Dara requested if it was possible to coordinate expenses to each individual program. Difficulty arises because many expenses are spread "peanut butter style" over multiple programs. Darryl and Dara will set up a meeting to develop a better understanding of the profitability of various programs.
 - c. Motion to approve 2019 budget: seconded; vote: approved unanimous
3. Creation of Executive Administrator Position
 - a. Paid position to oversee day-to-day operations of the club, coordinate and support the Technical director and ensure the mission of the club is fulfilled through programs, strategic planning, and community outreach.
 - b. Question from Teague regarding overlap of EA with responsibilities of board member positions. Discussion ensued that the EA was responsible the day-to-day details versus the director level position that has more of an oversight role.
 - c. Motion to approve the Executive Administrator position: seconded; vote- approved unanimous.
4. Announcement: next BOD meeting is on Feb. 11, 2019 @ 7:00 PM at the Cale Community Center.
5. Motion to adjourn: seconded; vote- approved unanimous.